



CVS News

We are here to help! CVS staff are here to offer advice and support on a range of topics to help support the voluntary, community and faith sector in West Lancs. This includes advice around setting up groups, meetings, training, information and publicity and help with funding; whether it be funding searches, funding advice or help completing funding applications. Please get in touch – 01695 733737 and we will be happy to help.

Local Community News and Events

Skelmersdale Community Singers

Skelmersdale Community Singers are to take part in Dementia Awareness Day at Goodison, Liverpool on **24 September**. The Singers will be entertaining visitors to the event and are proud to represent Skelmersdale at this prestigious event.

West Lancs Fibromyalgia Support Group

Do you have fibromyalgia and feel alone, need support or guidance, and to be able to talk to other sufferers to see how they cope with the condition?
Why not come and join a new group, have a cuppa and a biscuit. Bring family, carers or friends so they too learn about the condition.

The launch and first meeting will be 12:30 to 2:30pm on **Tuesday 30 September 2014** at The Galleries (thereafter every last Tuesday in the month), St Helens Rd, Ormskirk. L39 4QR (near Bus station). For more details contact: Angela, Linda or Kelly on 0844 8872585, Email: westlancsfibrosuppgrp@hotmail.com Working in partnership with Connect4lifeLancs (Facebook) Registered with: www.fmauk.org

Celebrate National Older Peoples Day with Help Direct

Help Direct is working in partnership with local libraries to run a series of events for older people. Free tea and coffee and scones served with jam and cream – pop in and learn how to use a kindle, get advice on housing options, benefits, social activities and more. Claim a free sample meal from a local 'meals on wheels' provider and you can take away a free Ageing Well pack.

Come along for a cuppa and speak to representatives from local organisations on a range of topics relevant to older people.

Just turn up at your local library on one of the days below:

- Upholland - **Monday 29 September 11am -1pm**
- Burscough - **Tuesday 30 September 10am – 12pm**
- Parbold - **Tuesday 30 September 2pm – 4pm**
- Ormskirk – **Wednesday 1 October 10am – 12pm**
- Tarleton – **Thursday 2 October 2pm – 4pm**
- Skelmersdale – **Friday 3 October 2pm – 4pm**

For details on how to get to your local library or if you can't attend please call or email Help Direct to speak to an Advisor: 0303 333 1111, info@loc.helpdirectlancs.org.uk

Grow Your Own and Allotment Community Classes

West Lancashire College is pleased to announce Grow Your Own and Allotment Community Classes. 8 Week PCDL Grow Your Own Vegetables & Plants courses available in **September 2014, January & April 2015**. [Click here](#) for more.

Oaks Church 10th Anniversary

Oaks Church based in Tanhouse, Skelmersdale are celebrating their 10th Anniversary in 2014. To mark the occasion they are holding an event at Tanhouse Community Centre, Eavesdale, Skelmersdale, WN8 6AN on **Saturday 4 October 2014** from 6pm until 8.30pm. This will include stories, photos and video footage from the last 10 years and, of course, food. If you would like to attend please e-mail duncan@oaksinskem.org or ring 01695 721537.

York CVS Funding Conference

On **23 October** the UK's leading funding conference run by York CVS, "The Funding Landscape 2014" will be held in York.

Expert speakers will share their knowledge and views and exclusive workshops will take place throughout the day, including topics such as Corporate Fundraising and Fundraising Online.

An unique opportunity to talk face to face with representatives from over 20 funders and support agencies in the marketplace.

Visit www.fundinglandscape.org.uk for all details and bookings!

Open Evenings – West Lancashire College

Tuesday 4 November 2014 5pm - 8pm and Wednesday 4 February 2015 5pm - 8pm
Skelmersdale Campus, College Way, Skelmersdale, WN8 6DX & West Lancashire Construction Academy Campus

Interview & Information Evenings 4.30pm-7pm **4 March 2015; 6 May 2015; 3 June 2015; 1 July 2015**.

Lancashire Care's Hope Health and Happiness - Guild Lodge Recovery Conference

1 October. [Click here](#) to see flyer. The keynote speaker is **Rufus May** (www.rufusmay.com) who has worked as a Clinical Psychologist for 19 years in the NHS. He is interested in holistic approaches to psychosis and other mental health difficulties; this includes community approaches, bodywork, creativity, mindfulness and dialogue based approaches. His interest is rooted in his own experiences of psychosis and recovery in his late teens. He has facilitated hearing voices groups for 12 years and his work was featured in the Channel 4 documentary 'The Doctor Who Hears Voices'. He is currently writing a book about holistic approaches to mental health.

If would like to like to attend the conference, please fill in the attached booking form and return it to Melissa.joyce@lancashirecare.nhs.uk or telephone 01772 406707.

Nominations for Queen's Award for Voluntary Service invited

Any group involved in volunteer work that provides a social, economic or environmental service to the local community can be nominated for the Queen's Award for Voluntary Service. See website: <http://gavs.direct.gov.uk/> Deadline for nominations: **30 September**.

The Liberty Centre sends out SOS to local council

Please [click here](#) to read more.

Resources

from Small Charities Coalition

Important information about annual returns

As most of you should already be aware, **all charities with an income over £10,000 must submit an annual return** to the Charity Commission within ten months of the end of a financial reporting period. If you fail to meet this legal requirement, your charity's details will be marked 'overdue' which could put off potential donors, funders or volunteers.

Monitoring this has recently become a bigger priority for the Commission, so **make sure your charity doesn't get caught out by late submissions**. You can find out more information about completing annual returns by following the link below.

www.charitycommission.gov.uk/running-a-charity/managing-your-charity/completing-annual-returns/about-annual-returns/

How to choose the right structure for your charity

The Charity Commission has produced a really useful guide that explains the **different types of structure your organisation can take** and how you can choose the right one for you. It explains the four main types of structures: charitable incorporated organisation (CIO), a charitable company, an unincorporated association, or a trust. It also gives useful guidance on how to write your governing document.

If you're setting up a new charity, or would like to change the structure of an existing charity, this guide will be really useful for you. See website: www.charitycommission.gov.uk/start-up-a-charity/setting-up-a-charity/charity-types-how-to-choose-a-structure-cc22a/#4b

tt-exchange

Formerly known as CTXchange, this programme enables eligible UK-based charities to [request donated technology products](#) (including operating system software, server software and hardware products such as switches, routers, wireless equipment and firewalls) from Partners such as Microsoft, Symantec and Cisco. Charities are required to pay an [administrative fee](#) per product to cover the costs of delivering the programme. Whilst the administrative fees vary, charities will still make savings of between 92-96% on typical retail prices.

Training News

Consortia Development: Building Up Networks for your Social Enterprise

Friday 3 October 2014 – 9.30am to 12.30pm at Preston Technology Management Centre, Marsh Lane, Preston, PR1 8UQ. [Click here for more.](#)

To book please click here: <https://www.eventbrite.co.uk/e/consortia-development-building-up-networks-for-your-social-enterprise-tickets-12736801115>

CVS training Programme 2014/15

The CVS training Programme is currently being finalised and will be available via the website – www.wlcvs.org over the next two weeks.

Funding News

Help people in your community get back into work! ESF Community Learning Grants in the North West

The WEA (Workers' Educational Association) invites your organisation to apply for a small grant, up to a maximum of £13,500, from the ESF Community Learning Grants programme.

This is to fund activities and courses supporting individuals who are out of work, helping them to access employment or further learning and training.

You can apply for these grants if you are from a constituted community and voluntary group, registered charity or social enterprise that already plays an important role at grass roots level, providing intensive support to those individuals that are most disadvantaged in the labour market.

THE SEVENTH GRANT ROUND IS NOW OPEN. For further information visit: http://nw.wea.org.uk/esf_grants

Want to know more? The best place to start for more detail is with the **Frequently Asked Questions** (FAQ) download, which you can find at the bottom of our How to Apply page. <http://nw.wea.org.uk/esf-community-grants/how-to-apply>

Application Process: In order to streamline the application process and save you time completing a whole application that might be ineligible, we have created a simple online pre-application assessment.

If you are eligible this then lets you download a simplified **Application Form**. (A sample copy of the form, together with **Guidance Notes**, is on the How To Apply page of our website.)

If you would appreciate a chance to discuss your application before applying, and get feedback from one of our partners (VOLA, Locality, Community Matters) then please get in touch to request this.

CLOSING DATE: REST OF NORTH WEST - Cheshire, Cumbria, Greater Manchester, Halton and Lancashire only. There will now be two closing dates for Round 7 – 12 noon on Monday 27 October, as already advertised - and an extra, fast track closing date of 12 noon on Monday 22 September 2014 .

This extra date is for work in Cheshire, Cumbria, Greater Manchester, Halton and Lancashire only (not Merseyside) and would allow successful applicants to get a quicker decision and be able to start running projects sooner, i.e. end of October, rather than waiting until next January to start.

Funded projects will need to finish by the end of May 2015. Please contact us if you have any queries about the grant scheme - ESFgrants@wea.org.uk
T: 0161 277 5403 W: www.nw.wea.org.uk Tw: twitter: [@ESFnw](https://twitter.com/ESFnw)

Barcapel Foundation

Max. Value: £ 100,000. Deadline: **26 Sep 2014**. Financial assistance is available to registered charities in Great Britain, with a preference for Scotland, who are seeking funding for projects and activities which promote one or more of the Foundation's following three priority areas: health, heritage and youth. See website: www.barcapelfoundation.org

Heart Research UK and SUBWAY Healthy Heart Grants

Max. Value: £ 10,000. Deadline: **26 Sep 2014**. Grants are available for not-for-profit organisations to support new and innovative projects that promote heart health and prevent or reduce the risks of heart disease in specific groups or communities in the UK. See website: www.heartresearch.org.uk/latest-news/apply-subway-healthy-heart-grants

Sea-Changers Grant Programme

Max. Value: £ 500. Deadline: **26 Sep 2014**. Grants are available to UK based marine conservation charities and organisations for projects that address specific marine conservation areas. See website: www.sea-changers.org.uk/charities/how-do-we-allocate-funding

Community Assets and Services Feasibility Grants

Community and charitable organisations, parish councils and local authority employees looking to develop and run local services have until **30 September 2014** to apply for funding under the Community Assets and Services (CAS) - Feasibility Grants Programmes. Grants of between £10,000 and £100,000 are available to organisations that can demonstrate good potential to compete effectively to deliver public services. Grants of £10,000 to £100,000 are available to support organisations to develop project and business plans to become investment ready and take on asset development projects preparation for

delivering services.

The types of revenue expenditure that qualify for feasibility grants include:

- The purchasing external expertise
- Development of comprehensive business plans
- Training
- Market research
- Product development.

Before applying, applicants have to speak to the advice service run by Locality. They will give guidance on the project and the type of finance that would be most suitable. Only applications referred by Locality will be processed. . See website:

www.sibgroup.org.uk/communityrights/guidance/

Power to Change Short Film Competition

UnLtd has announced that people wishing to start a enterprise in their community can enter the Power to Change Film Competition to win some funding.

The first prize is an award of £1,000 with two runner up prizes of £500 each. Ideas could include transforming an empty shop into a technology hub, or a disused pub which could be the centre of the community. The competition is open to anyone over the age of 18 living in the UK. To enter the competition, applicants need to upload a short film of their idea.

The closing date is **30 September 2014**. Films will be judged by a panel of judges on their creativity and their potential social impact. See website: <https://unltd.org.uk/2014/08/14/enter-power-change-film-competition-make-community-enterprise-living-reality/>

Cash For Kids - Merseyside, North West, and North Wales

Max. Value: £ 4,000. Deadline: **30 Sep 2014**. Grants are available to charities for projects that benefit disadvantaged children under the age of 18 years living in Merseyside, North West or North Wales. See website: www.cashforkids.uk.com

Foundation of St Matthias Trust

Deadline: **30 Sep 2014**. Grant for individuals and organisations in the UK to advance education in accordance with the principles and practice of the Church of England, or of a church in communion with it. See website: www.stmatthiastrust.org.uk

Green Hall Foundation

Max. Value: £ 10,000. Deadline: **30 Sep 2014**. Grants for UK registered charities undertaking projects that support the homeless, older people and church and community projects. See website: www.greenhallfoundation.org

Magdalen Hospital Trust

Max. Value: £ 2,000. Deadline: **30 Sep 2014**. Grant for registered charities working with people experiencing social deprivation. See website: www.magdalentrust.org.uk

Michael Tippett Musical Foundation

Max. Value: £ 4,000. Deadline: **30 Sep 2014**. Grant for the development of group music-making in England and Wales, especially involving young people in projects incorporating composition and creative ideas. See website: www.tippettfoundation.org.uk

On Organ Fund

Max. Value: £ 1,000. Deadline: **30 Sep 2014**. Funding is available for the provision and restoration of pipe organs in the British Isles. See website: www.onorganfund.org.uk

Colwinston Charitable Trust

Max. Value: £ 25,000. Deadline: **30 Sep 2014**. Grants are available to UK registered charities in Wales (occasionally to charities in other parts of the UK) working in opera, classical music, visual arts, and libraries and archives. See website: www.colwinston.org.uk

Electricity Demand Reduction Pilot

Deadline: **30 Sep 2014**. Funding is available to support projects that deliver lasting reductions in electricity demand in Great Britain, eg through the installation of a more efficient lighting system or pump. See website: <https://www.gov.uk/electricity-demand-reduction-pilot>

Thomas Wall Trust

Max. Value: £ 1,000. Deadline: **30 Sep 2014**. Grants for registered charities undertaking educational and social welfare projects in the UK, and for individual disadvantaged students for training courses that will improve their chances of employment. See website: www.thomaswalltrust.org.uk

National Churches Trust - Community Grants

Deadline: **1 Oct 2014**. Funding is available for projects which introduce facilities to enable increased community use of places of worship in the UK, Isle of Man and Channel Islands. See website: www.nationalchurchestrust.org

National Churches Trust - Repair Grants

Deadline: **1 Oct 2014**. Funding is available for urgent and essential structural repair projects to churches, chapels and meeting houses that are open for regular public worship in the UK, Isle of Man and Channel Islands. See website: www.nationalchurchestrust.org

ChurchCare - Grants for Organs

Deadline: **3 Oct 2014**. Anglican churches in England can apply for funding for the conservation of organs and organ cases. See website: www.churchcare.co.uk/churches/funding-and-grants/our-grants/organs

The Edge Foundation Innovation and Development Fund

Max. Value: £ 100,000. Deadline: **3 Oct 2014**. Grants are available to support innovation and development within technical, practical and vocational learning. See website:

www.edge.co.uk

Canoe Foundation - Small Grants

Deadline: **6 Oct 2014**. Funding for projects in the UK that support or promote paddlesport activities with a specific focus on young people and/or people with disabilities. See website:

www.canoefoundation.org.uk/cf/index.cfm/grants

Seafarers UK

Deadline: **10 Oct 2014**. Funding to support projects in the UK and Commonwealth that support seafarers, ex-seafarers, their spouses or dependants, or maritime youth organisations. See website: www.seafarers-uk.org

Food Poverty Grant Scheme

The Lancashire food poverty grant scheme aims to strengthen the infrastructure that addresses food poverty and access to nutritious food in order to support individuals with their social, economic and health needs. This funding isn't solely for food banks. A number of organisations are working tirelessly in Lancashire to tackle food poverty – this funding provides the opportunity to build on this work, pull stakeholders together and increase the scale and scope of current good practice.

- The minimum grant application amount will be £1,000. If activity is within one district the maximum grant allocated will be £10,000
- If providers are covering more than one district then funding of up to £20,000 can be applied for
- Maximum of £20k grant per organization

For more information as well as the application form and guidance document please go to:

<http://new.lancashire.gov.uk/benefits-and-grants/grants-and-funding/food-poverty-grant-scheme.aspx>

Applications to be submitted by **17 October**. Any queries please contact pheastadmin@lancashire.gov.uk

Momentum Music Fund

Next application deadline is **28 October 2014**.

The Momentum Music Fund is a £500,000 fund to develop the careers of talented artists and bands. It is anticipated that grants of between £5,000 and £15,000 will be awarded to between 50 and 75 artists/bands over the next 2 years. Applications can be submitted by the artists themselves or those who are working on their behalf, e.g. a manager, an independent label or publisher. Priority will be given to those that haven't been funded by PRS for Music Foundation in the previous 12 months. The funding can support:

- The purchase of a van or car
- International touring
- Shortfall/deficit funding not linked to development of a specific artist; etc.

See website: www.prsformusicfoundation.com/Funding/Momentum-Music-Fund

Interactive Health Care Fund Opens for Applications

Creative England has announced a new £1million fund for regional based Small and medium Sized Enterprises (SMEs), designed to stimulate creative and digital innovation in UK healthcare.

The fund aims to encourage small creative and digital businesses in the North, Midlands and South West regions to develop innovative concepts or prototypes using digital technology to improve patient care and health services. The first of four programmes to open as part of this fund is the West Midlands Interactive Healthcare Fund. This is a £250,000 fund that will offer five £50,000 investments to support projects that focus on:

- Improving quality of care
- Caring for people with dementia
- Supporting people with long-term conditions
- Data visualisation.

Applications will be assessed on a rolling basis and the fund will close on **31 October 2014**.

See website: www.creativeengland.co.uk/business/interactive-healthcare-fund

Community Assets and Services Pre-Feasibility Grants

Community based organisations thinking of running a local service or taking over the management of a local building or land have until **31 October 2014** to apply to the Community Assets and Services Pre-Feasibility Grants scheme.

Through the Pre-feasibility grants scheme, grants of £5,000 to £10,000 are available to build the internal capacity of organisations to help them compete to deliver public services and/or run assets. The grants can be used to:

- Undertake work to assess and address the capacity of organisation's to bid for service delivery contracts, to deliver services, or to own and manage buildings and land
- Improve governance and leadership
- Support the costs of incorporation or forming a consortium
- Coaching and mentoring for existing staff to build their skills for service delivery or asset management.

Before applying, organisations have to speak to the advice service run by Locality. They will give guidance on the project and the type of finance that would be most suitable. Only applications referred by Locality will be processed.

See website: www.sibgroup.org.uk/communityrights/

Family Sign Language Grants Available

Local organisations and groups, including public bodies, can now apply for Family Sign Language Grants to set up FSL courses for families of deaf children aged up to five years

old.

Grants of up to £600 are available to support the development and maintenance of Family Sign Language provision. Priority will be given to applications from areas where there is currently no provision and where the funding will be used for service development and creating sustainability. Applications must demonstrate commitment to delivering the course using the NDCS Family Sign Language Curriculum and it must be delivered by a named individual who has already attended a Family Sign Language Training the Trainers course, or will commit to doing so.

The deadline for applications is **December 2014**. However, potential applicants are advised to apply as soon as possible as there are limited funds available. See website: www.ndcs.org.uk/family_support/how_ndcs_can_help/ndcs_projects/isign/family_sign_language.html

BBC Children in Need Small Grants programme

The next deadline for applications is **1 December 2014**. Through the Small Grants programme, funding up to £10,000 is available for projects that combat disadvantage and improve children and young people's lives. In particular, grants are available for projects that help children and young people experiencing:

- Illness, distress, abuse or neglect
- Any kind disability
- Behavioural or psychological difficulties
- And / or living in situations of deprivation.

See website: www.bbc.co.uk/programmes/b008dk4b/features/cin-grants-small-index

James Tudor Foundation

Established in 2004 with the principal object of the relief of sickness. £700k in grants up to £50,000 were given out last year. Many grants were given to public bodies, but voluntary organisations were supported as well.

The Foundation makes awards across six programme areas. These are:

- palliative care
- medical research
- health education, awards and scholarships
- the direct relief of sickness
- overseas projects for the relief of sickness
- the fulfillment of the Foundation's charitable objects by other means

They are unlikely to support national charities, or local organisations which are branches of a larger body. Applications can be made at any time. Full details on the website:

www.jamestudor.org.uk/What-we-do

The William Openshaw Street Charitable Foundation

The Foundation makes grants to registered charities working in Lancashire (as defined before the 1974 boundaries changes). The Trust supports a wide range of activities in the following categories: Education: General welfare (particularly the elderly, the blind and the

disabled): Family and social welfare.

Applications are considered on a quarterly basis at the end of January, April, July, and October. Charities can apply for between £2000 and £5000.

For further information see www.vcatrafford.org/news/william-openshaw-street-trust

Cabinet Office Launches UK's First Social Investment Awards

The Cabinet Office, in partnership with the bank RBS, has launched a new social investment awards scheme which aims to highlight the importance social investment is having on communities in the UK.

Nominations can be made online via the GOV.UK [website](#) where an information sheet can also be found.

Funding for Digital Projects

The Nominet Trust which provides funding and support to imaginative social technology ventures has announced that the next funding round of its Social Tech Seed Investment Programme will open for applications on **22 September 2014**.

Social Tech Seed is an investment programme that offers early-stage investment of between £15,000 and £50,000 to entrepreneurs who are looking to develop new ventures using digital for social impact. This programme provides funding and support to help entrepreneurs nurture, develop and test their ideas. The Trust is looking for applications that demonstrate the potential of technology to tackle some of the big social issues in sectors including education, employability, healthcare and the environment.

The Trust are hosting a series of pre-application events and web chats to give potential applicants the opportunity to find out more about what the Trust are looking for in a social tech venture and ask any questions about their project.

See website: www.nominettrust.org.uk/how-to-apply/our-investment-programmes-0

Free Trees for School, Community and Youth Groups

The Woodland Trust has 4000 free tree packs to give away to schools, community and youth groups this autumn. The free tree packs are available for planting on one publicly accessible site.

The packs available are:

- Small (30 saplings)
- Medium (105 saplings)
- Large (420 saplings).

Packs will be awarded on a first come first serve basis. All applicants need to do is find a suitable site and supply the volunteer planters and tree protection. The Trust would like organisations, schools and groups to take part in a once-in-a-generation tribute to all those who gave their lives by creating a growing legacy that will stand tall for centuries to come. Register now to receive your free trees and create special, living memorials.

See website: <https://www.woodlandtrust.org.uk/plant-trees/in-your-community/>

LandAid

Max. Value: £ 150,000. Capital grant funding for building projects and/or free professional property advice is available to charities which work to improve the lives of children and/or young people across the UK who are disadvantaged for social and/or economic reasons. See website: www.landaid.org

Job Opportunities

Full time Debt caseworker (37 hours) + part time admin (4 posts) based at Skelmersdale and Fleetwood

We require two full time Debt Caseworkers (37 hours) at a salary of £19,621.00 and two part-time Debt Administrators (18.5 hours) at a salary of £8581.00. All 4 posts attract an 8% non contributory pension. The debt caseworker positions require a minimum of 2 years recent debt casework experience, approved DRO intermediary, experience of processing complex debt cases whilst maintaining monthly targets. The debt admin positions require excellent telephone skills, Microsoft Office Suite applications/IT/Petra knowledge and diary management. Debt administration experience would be a bonus. One caseworker post will be located in Skelmersdale and the other in Fleetwood. Each post will be supported by a part time administrator.

Please apply for an application pack by telephoning 01257 226510 providing your email address, name, address and telephone number or email finance@lw.cabnet.org.uk
Please make it clear which post you wish to apply for and at which location.

Closing date for applications: **12 noon on Friday 26 September 2014**

Interview dates: **Caseworker roles 1 October 14**
Administrator roles 2 October 14